



**Unapproved
Town of Ridgefield
Water Pollution Control Authority**

**WPCA Meeting Via ZOOM
January 22, 2026 7:00 p.m.
66 Prospect Street
Ridgefield, Connecticut 06877**

WPCA: Gary Zawacki, Corinne Ketchum, Maureen Kozlark
Absent: Amy Siebert, Russell Fink
AECOM: Matt Formica
Veolia: Ryan Richmond, Roger Bates
Ed Steeprock joined meeting at 7:15
Guest: Roger Cavanagh

**These are not verbatim minutes of the proceedings, but identification of
general items and specific actions undertaken.**

WPCA Regular Meeting was called to order by Ms. Kozlark at 7:04 p.m.

- 1) Approval of Minutes.** Ms. Ketchum made a motion to approve the December 18, 2025 , seconded by Mr. Zawacki, passing 3-0.
- 2) New Business.**
- 3) Old Business.**
- 4) AECOM Report**
 - 1. Route 7 PS, FM, and WWTF Decommissioning**
 - a) Construction Close Out.** Mr. Formica indicated that there was no update, however he could provide some details of the Town's Attorney's plans in executive session.
 - 2. South Street WWTF Upgrade**
 - a. Construction Close Out.** Mr. Formica noted that substantial completion of the project was achieved on 12/30/24 and as such, the one-year warranty period expired on 12/30/25.

Any new issues are no longer the responsibility of Spectraserv. However, there are several items that are under an extended warranty. Examples include the roofs, windows, some HVAC components, and the generator.

Mr. Formica reported that the resolution to the outstanding Spectraserv warranty item, Influent Pump Station No. 2 hatch door replacement, has been progressing. Spectraserv has submitted the shop drawing for the replacement hatch doors to meet the contract specifications as previously agreed upon. The shop drawing was reviewed by AECOM and was returned with comments for the manufacturer to address. The manufacturer indicated that the shop drawing would be resubmitted shortly.

Mr. Formica reported that there is no update on the project resolution, however he could discuss some of the details of the Town Attorney's plan going forward in executive session.

- b. **Fiscal Sustainability Plan.** Mr. Formica noted that AECOM had provided the WPCA with the DEEP required draft Fiscal Sustainability Plan for the project. Mr. Formica requested that the WPCA advise whether there are no comments on the document so that AECOM can submit the draft plan to the DEEP.
- c. **South Street WWTF NPDES Permit Renewal.** Mr. Formica indicated as a follow up to the previous discussions related to the South St WWTF NPDES Permit renewal application, AECOM at the WPCA's request, has provided a draft Master Service Agreement or MSA for the WPCA's review. This MSA would allow the WPCA to request Task Orders from AECOM as desired, such as the development of the South Street WWTF permit renewal application. The MSA would serve as a single agreement that would govern the contractual requirements of each and any requested task order. Mr. Formica noted that if there were any questions on the MSA he would be happy to discuss.
- d. **AECOM Budget Amendment.** Mr. Formica noted that AECOM's Budget Amendment which was tentatively approved by the WPCA, pending approval by CT DEEP, was approved by CT DEEP. As such, the Amendment has been fully executed with a copy transmitted to CT DEEP.

3. Quail Ridge PS Relocation

- a. **Planning and Zoning.** Mr. Formica reported that after submission of the permit application in October, AECOM was informed in December 2025 that the Planning and Zoning Commission have put the project on their meeting schedule. The schedule included a project site walk which was held on Sunday January 11, 2026. Ms. Kozlark attended the site walk. As noted previously, the public hearing was scheduled for January 13, 2026 but was rescheduled to February 10, 2026 due to the inability to notify the property owners that are within 100-feet of the Quail Ridge Pump Station and Gravity Sewer Project via certified mail of the Planning and Zoning public hearing meeting within 10 days of the hearing.

- b. **Easements.** Mr. Formica indicated that as discussed last month, AECOM received the final project easement plans and draft legal descriptions from the licensed surveyor. AECOM, on behalf of the WPCA, began the process of reaching out to the property owners to have meetings or calls to discuss the project and easement requests. AECOM will advise the WPCA on the status of this effort going forward.
- c. **Budget.** Mr. Formica noted that AECOM has exceeded the authorized project budget due to the more significant and extended permitting efforts. AECOM will continue to track the budget, advance the permitting efforts, and will hold the billing on those services until such time that we can assess the budget needs and provide the WPCA with a contract amendment.
- d. **Project Schedule** Mr. Formica indicated that there is still the unresolved question of when to bring the project forward for a public vote in light of the ongoing resolution efforts of the South St WWT and Route 7 projects and unknow permitting efforts. Mr. Formica noted that it was previously discussed that a communication campaign effort in advance of a public vote was prudent. This would allow for the project need and expected lack of a sewer rate impact on the voters to be communicated. AECOM is noting this as a placeholder to allow the WPCA to consider when you would like to start this effort.

5) Veolia Report

Mr. Richmond reported /indicated the following:

- a) The facility met permit and was under the 30 lbs per day Nitrogen loading threshold. Both BOD and TSS are at an outstanding 99% removal rating.
- b) PBU-2 suction line was repaired
- c) Minor PM work and cleaning was performed on the centrifuge
- d) Quarterly PM was performed on the belt filter press

6) Executive Session

- a) **A motion to go into an Executive Session at 7:24 p.m. regarding possible litigation, inviting Mr. Formica and Ms. Van Ness was made by Ms. Kozlark, seconded by Mr. Zawacki, passing 3-0.**
- b) **The WPCA returned to public at 7:33 p.m.**

7) Adjournment

Motion to adjourn the meeting at 7:34 p.m. by Mr. Zawacki seconded by Ms. Ketchum passing 3-0.

Submitted by Diana Van Ness